



**JOMO KENYATTA UNIVERSITY
OF
AGRICULTURE AND TECHNOLOGY**
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Office of the Registrar (Academic Affairs)
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JKUAT 41st GRADUATION CEREMONY

This is to inform all candidates who qualified for the conferment of degrees and the award of diplomas and certificates of **Jomo Kenyatta University of Agriculture and Technology** during the **2023/2024** academic year that there will be a Graduation Ceremony on **Friday, 1st December, 2023** from **8.00. am** at the **Graduation Square**, at the **Main Campus, Juja**. The information regarding preparations for the ceremony is detailed below:

(i) Examination Results

The results of examinations sat in the **2023/2024 academic year** will be available from the offices of the respective Deans/Directors of Schools/Campuses/Institutes during working hours. **Qualified candidates should confirm the inclusion of their names in the graduation list with their respective Deans/Directors, latest Monday, 13th November 2023.**

(ii) Confirmation of the order of names

The list of graduands for the Graduation Ceremony will be available on the website www.jkuat.ac.ke. To avoid any penalties, all candidates should confirm the order and correctness of spelling of their names as they should appear on their certificates from **13th November 2023**. This confirmation will be done through filling in the relevant form which is maintained in the respective Schools. After this, any changes to the details in the certificate requested after graduation will attract a fee of KShs. 3,000.

(iii) Rehearsal

Graduands wishing to participate in the ceremony **MUST** attend in person the rehearsals at the **Graduation Square on Thursday, 30th November 2023 at 10.00 a.m.** Graduands attending the rehearsal must be seated by the stated hour and be in complete graduation attire. Vital information will be communicated during the rehearsal. Please note that graduation attire will not be issued on the rehearsal day.

Graduation Fees

A mandatory non-refundable fee as stated below must be paid **NOT** later than **Friday 10th November 2023**. Payments will be made to the University bank accounts at any of the branches of the banks listed below:

ABSA A/c No. 077-5001216

Cooperative Bank of Kenya, A/c No. 01129098952900

National Bank of Kenya, A/c No. 01003059580600

Equity Bank A/c No. 0090291251426

In addition, graduands must have cleared any fees arrears and all other dues owed to the University by the said date, failure to which will lead to disqualification from the ceremony.

The following are mandatory graduation charges for the various categories of graduands, which must be paid not later than **Friday 10th November 2023**

S/No	Award	Graduation Fees	Academic Dress	Alumni	Total Payable
1	Ph.D.	KShs. 5,500	KShs. 1000	KShs. 1,100	KShs. 7,600
2	Masters	KShs. 5,000	KShs. 700	KShs. 1,100	KShs. 6,800
3	Post-Graduate Diplomas	KShs. 4,500	KShs. 600	KShs. 1,100	KShs. 6,200
4	Undergraduate Degree/Diploma	KShs. 3,500	KShs. 600	KShs. 1,100	KShs. 5,200
5.	certificate	KShs. 2,000	KShs. 600	KShs. 1,100	KShs. 3,700

*Please note that none of the fees paid above will be refundable.

(v) Academic Dress

During the ceremony, only graduands in full academic attire will be allowed entry into the Graduation Square. Graduands who wish to hire gowns are required to apply and pay as stated above. The forms can be downloaded from the University website, www.jkuat.ac.ke. Gowns will be issued from **Monday, 20th November, 2023 up to Wednesday, 29th November, 2023** during working hours. Graduation attire must be returned by **Friday, 18th December 2023** latest; after which a penalty of **KShs. 500 (Kenya shillings five hundred only)** will be charged per day.

(vi) Electronic Cards

Electronic cards will be sent to the graduands' email addresses. Every graduand will be required to print one (1) invitation e-card and be accompanied by his/her two (2) guests. In addition, graduands will be issued with a car pass when picking their gowns at the respective school.

(vii) Punctuality

On the graduation day, graduands and their guests will be expected to have taken their seats by **7.30 a.m.** Those arriving late will not be allowed into the Graduation Square.


LYDIA KIMUNDU

AG. REGISTRAR (ACADEMIC AFFAIRS)

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