



JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY

P. O. BOX 62000-00200 City Square, Nairobi, Kenya. Telephone: (067) - 5870001-4, Email: dvcadmin@jkuat.ac.ke

OFFICE OF THE DEPUTY VICE CHANCELLOR (ADMINISTRATION)

JKU/ADM/3F-27

18TH JUNE, 2021

ADVERTISEMENT

Jomo Kenyatta University of Agriculture and Technology (JKUAT) is a public University which aspires to be a University of global excellence in Training, Research and Innovation for Development. In line with her vision and strategic direction, the University seeks to appoint suitable candidates for the position mentioned. The applicants must meet all the requirements as listed.

VACANCIES

LEGAL DEPARTMENT

SENIOR LEGAL OFFICER I - GRADE 13: REF: JKU/ADM/SLO/06/2021 (1 POSITION)

The candidate:

1. Must possess Bachelor's degree in Law and be an advocate of the High Court with seven (7) years' post admission experience in Legal Practice
2. Must be admitted as an Advocate of the High Court of Kenya
3. Be a member and in good standing of Law Society of Kenya (LSK), with a current practicing certificate
4. Must be a Commissioner for Oaths
5. CPS (K) will be an added advantage

OR

1. Must possess Master's degree in Law with five (5) years' experience in grade 12 or equivalent position
2. Must be admitted as an Advocate of the High Court of Kenya with at least seven (5) years' post admission experience in legal practice
3. Be a member and in good standing of Law Society of Kenya (LSK), with a current practicing certificate
4. Must be a Commissioner for Oaths
5. CPS (K) will be an added advantage

All participants must satisfy all the requirements of Chapter six of the constitution

How to Apply

Applicants should:

- (i) Submit **three (3) copies** of the letters of application, certificates, testimonials and updated curriculum vitae to include full details of education and professional qualifications, experience, present salary, names and addresses of three referees.
- (ii) Request their referees to forward reports on their suitability to the undersigned directly



- (iii) Forward clearance certificates from the following Institutions:
- a) Higher Education Loans Board (HELB)
 - b) Ethics and Anti-Corruption Commission
 - c) Kenya Revenue Authority (KRA)
 - d) Certificate of Good Conduct
 - e) Credit Reference Bureau
- (iv) Indicate clearly the position on the application letter and on the envelope which should be addressed to:

The Deputy Vice Chancellor (Administration)
Jomo Kenyatta University of Agriculture & Technology
P.O. Box 62000-00200
NAIROBI

So as to be received on or before **30TH JULY, 2021**

NB: Only short listed candidates will be contacted. JKUAT is an equal opportunity employer.

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