



**JOMO KENYATTA UNIVERSITY
OF
AGRICULTURE AND TECHNOLOGY**

INTERNAL MEMO

FROM: AG. DEAN OF STUDENTS

DATE: 26th SEPT., 2012

TO: ALL STUDENTS IN ALL CAMPUSES

REF: JKU/2/68/071/Vol.3

SUBJECT: NOMINATIONS FOR JKUSO ELECTIONS 2012

This is to invite students wishing to contest JKUSO elections 2012 to download the relevant nomination forms from the University website, fill them and submit to the Chief Returning Officer (Dean of Students) on Tuesday, 2nd October, 2012 by 4.00 p.m.

Aspiring candidates from campuses should submit their forms to Dean of Students representative in their campuses.

Instructions for filling the forms:

Executive Officials Elections – Juja Campus

- i. Fill the position you want to contest for from one of the nine (9) executive officials positions
- ii. Fill your personal details in Section 1
- iii. Fill names of your proposers in Section 2

Students interested in JKUSO posts are urged to acquaint themselves with the JKUSO Constitution 2009, copies of which are in the Library. Aspiring candidates should note the following:

1. ELIGIBILITY

To contest any post, one **MUST** meet the following minimum criteria:

- i. Have good academic performance with no history of sitting supplementary examinations.
- ii. Be of good conduct
- iii. Be not indebted to the University

ELECTIVE POSITIONS	NUMBER	ELIGIBLE STREAM
I. JUJA CAMPUS		
a. EXECUTIVE OFFICIALS		
1. Chairperson	1	JAB
2. Vice Chairperson	1	SSP
3. Secretary General	1	JAB
4. Finance Secretary	1	SSP
5. Academic Secretary	1	JAB
6. Catering & Accommodation	1	JAB

	7.	Entertainment Secretary	1	JAB
	8.	External Affairs Secretary	1	SSP
	9.	Sports & Games Secretary	1	Open to both JAB & SSP
a.		Representative Positions		
		SABS	1	
		SHRD	1	
b.		Faculty Representatives:		
		Faculty of Agriculture	1	
		College of Engineering & Tech.	1	
		Faculty of Science	1	
c.		Departmental Representatives		
		SABS:		
		Department of Architecture	1	
		Department of Construction Mgt	1	
		Department of Landscape Arch.	1	
d.		College of Engineering & Technology	1	
		School of Electrical/Electronic and Information Technology	1	
	i.	Electrical/Electronic Engin.	1	
	ii.	Telecom. & Information Engin.	1	
		School of Mechanical Manufacturing & Materials Engineering	1	
	i.	Mechanical Engineering	1	
	ii.	Mechatronic Engineering	1	
	iv.	BEED	1	
		School of Civil, Environmental & Construction Engineering	1	
	i.	Civil, Construction & Envir.	1	
	ii.	GEGIS	1	
e.		Departmental Representatives		
		FACULTY OF SCIENCE		
	i.	Physical Sciences (Chemistry & Physics)	1	
	ii.	Biological Sciences (Botany, Zoology)	1	
	iii.	Pure & Applied Mathematics	1	
	iv.	Statistics & Actuarial Sciences	1	
		FACULTY OF AGRICULTURE		
	i.	Food Science & Technology	1	
	ii.	Horticulture	1	
	iii.	Land Resource & Animal Production	1	
iv.		Agricultural Resource Econ.	1	
		SHRD		
	i.	Entrepreneurship & Procure.	1	
	ii.	Commerce & Economics	1	
	iii.	Social Science & Humanities	1	

INSTITUTES

i.	COHES	1	
ii.	Medical Lab. Sciences	1	
iii	Biochemistry	1	
iv.	Medical Microbiology	1	
v.	Public and Comm. Health	1	
vi.	Clinical Medicine	1	
i.	ICSIT	1	
ii.	Computing Dept.	1	
iii.	IT dept.	1	
f.	Halls Representatives		
	Njiwa Hostel	1	
	Flamingo Hostel	1	
	Nyati Hostel	1	
	Chui Hostel	1	
	Kifaru Hostel	1	
	Ndovu Hostel	1	
	Hall 7 (Sumitomo)	1	
g.	Non-Resident Students Representative	1	JAB (JUJA CAMPUS)

II. KAREN CAMPUS:

Executive Officials

1.	Chairperson	1
2.	Vice Chairperson	1
3.	Secretary General	1
4.	Finance Secretary	1
5.	Academic Secretary	1
6.	Catering & Accommodation Secretary	1
7.	Entertainment Secretary	1
8.	External Affairs Secretary	1
9.	Sports & Games Secretary	1

Representatives Positions:

1.	Business & Social Studies	1
2.	Applied Sciences	1
3.	IT & Computing	1
4.	School of Law	1

III. NAIROBI CAMPUS

Executive Officials

1.	Chairperson	1
2.	Vice Chairperson	1
3.	Secretary General	1
4.	Finance Secretary	1
5.	Academic Secretary	1
6.	Catering & Accommodation	1
7.	Entertainment Secretary	1
8.	External Affairs Secretary	1
9.	Sports & Games Secretary	1

Representatives

1.	Actuarial Sciences	1
2.	Commerce	1
3.	IT department	1

Departments and Halls

1.	Mathematics & Informatics	1
2.	Business Studies & Econ.	1
3.	Mining & Mineral Processing	1
4.	Halls Representatives	7

V. NAKURU CAMPUS

Executive Officials

1.	Chairperson	1
2.	Vice Chairperson	1
3.	Secretary General	1
4.	Finance Secretary	1
5.	Academic Secretary	1
6.	Catering & Accommodation	1
7.	Entertainment Secretary	1
8.	External Affairs Secretary	1
9.	Sports & Games Secretary	1

VI. KISII CAMPUS

Executive Officials

1.	Chairperson	1
2.	Vice Chairperson	1
3.	Secretary General	1
4.	Finance Secretary	1
5.	Academic Secretary	1
6.	Catering & Accommodation	1
7.	Entertainment Secretary	1
8.	External Affairs Secretary	1
9.	Sports & Games Secretary	1

VI. MOMBASA CAMPUS

Executive Officials

1.	Chairperson	1
2.	Vice Chairperson	1
3.	Secretary General	1
4.	Finance Secretary	1
5.	Academic Secretary	1
6.	Catering & Accommodation	1
7.	Entertainment Secretary	1
8.	External Affairs Secretary	1
9.	Sports & Games Secretary	1

VII. KITALE CAMPUS

Executive Officials

1.	Chairperson	1
2.	Vice Chairperson	1
3.	Secretary General	1
4.	Finance Secretary	1
5.	Academic Secretary	1
6.	Catering & Accommodation	1
7.	Entertainment Secretary	1
8.	External Affairs Secretary	1
9.	Sports & Games Secretary	1

**E. OMULOKOLI (MRS)
AG. DEAN OF STUDENTS**

Copy to: Vice Chancellor
Deputy Vice Chancellor (AA)
Deputy Vice Chancellor (APD)
Deputy Vice Chancellor (RPE)
Registrar (AA)
Principals: Taita Taveta, Nairobi and Karen Campuses
Directors: Kisii, Kitale and Nakuru Campuses

Key:
JAB Joint Admissions Board
SSP Self-sponsored programme

Additionally, candidates for executive official positions in the Students Governing Council (SGC) should obtain nominations from:

- Juja Campus (mandatory)
- Any one of the two campuses in Nairobi (Karen OR Nairobi)
- Any two of the campuses outside Nairobi (Mombasa, Nakuru, Kisii, Kitale)

As proof that contestants have visited the required campuses they should ensure that the Chief Returning Officer's representatives endorse the nomination forms at each of the campuses visited.



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