



**JOMO KENYATTA UNIVERSITY
OF
AGRICULTURE AND TECHNOLOGY
COLLEGE OF HEALTH SCIENCES
School of Biomedical Sciences (SOBMS)**

**School Common Regulations for Doctor of Philosophy (PhD)
Programs**

Prepared By:

Signed.....

Date.....

Dean SOBMS

Approved By Senate

Signed.....

Date.....

Vice Chancellor



JKUAT is ISO 9001:2008 Certified
Setting Trends in Higher Education, Research and Innovation

SBSPh 1.0: ADMISSION/ENTRY REQUIREMENTS

SBSPh 1.1 The minimum entry requirements of all PhDs in Jomo Kenyatta University of Agriculture and Technology (JKUAT) shall apply.

SBSPh 1.2 The common regulations for all PhDs in the College of Health Sciences (COHES) and the School of Biomedical Sciences shall apply.

SBSPh 1.3 Specific course regulations shall apply.

SBSPh 1.4 Admission shall be open to graduates with Masters/Masters of Science degree in Biological/Biomedical sciences or its equivalent from JKUAT or from any other institution recognized by the JKUAT senate.

SBSPh 2.0: STRUCTURE OF THE COURSE

SBSPh 2.1 The programme shall be pursued as both full time and part time or both.

SBSPh 2.2 The programme shall consist of research and thesis only or under special circumstances coursework, examinations and thesis

SBSPh 3.0 DURATION OF THE COURSE

SBSPh 3.1 The programme shall be pursued for a period of at least thirty six (36) months from the date of registration and shall not exceed sixty (60) months for full time students and seventy two (72) months for part time students.

SBSPh 4.0: DEFERMENT

SBSPh 4.1 A newly admitted student is allowed to defer the commencement of his/her study for a maximum period one to two academic years after which the student has to reapply to be considered for admission

SBSPh 5.0: EXAMINATIONS

SBSPh 5.1: Student Assessment

SBSPh 5.1.1 The common JKUAT regulations as stipulated in Statute XXI on the university examination shall apply.

SBSPh 5.1.2 Assessment shall consist of continuous assessment, end of semester university examinations, practical, oral examination, practical teaching assessment, clinical laboratory rotations and/or thesis.

SBSPh 5.1.3 To pass the examination in any unit, a candidate will be required to fulfill the requisite requirements of the unit as per SBSPh 5.1.1.

SBSPh 5.2.0: The Grading System

SBSPh 5.2.1 Each unit shall be graded out of 100 marks. The pass mark shall be 50% of the total marks.

SBSPh 5.2.2 The marks shall be translated into grades as follows:

Percentage score	Grade
• 70% and above	A
• 60% to below 70%	B
• 50% to below 60%	C
• Less than 50%	Fail

SBSPh 5.3.0: Supplementary examinations

SBSPh 5.3.1 A student who fails up to two taught units may be allowed to sit for supplementary examinations in the failed unit(s). The maximum mark for any supplementary examination shall be 50% and shall not include continuous assessment.

SBSPh 5.4.0: Special examinations

SBSPh 5.4.1 A student who for any good cause is unable to sit for the examinations in any unit may be allowed to sit for a special examination in that unit during the special/supplementary or end of semester sessions.

SBSPh 5.4.2 The maximum mark in any special examination shall be 100% and shall include continuous assessment.

SBSPh 5.2.0: Academic leave

SBSPh 5.2.1 Subject to approval by the Senate, a continuing student, who for some good cause is unable to continue with the PhD programme may on the recommendation of the Department concerned be granted an academic leave for one up to three academic years after which will be required to apply for readmission.

SBSPh 5.2.2 Under exceptional circumstances, the Senate on the recommendation of the Department concerned may grant an extension of the academic leave.

SBSPh 5.3.0: Discontinuation

SBSPh 5.3.1 A student who fails to submit his/her proposal within the university prescribed time, shall be discontinued.

SBSPh 5.3.2 A student who fails to submit the thesis within the prescribed period of time shall be discontinued.

SBSPh 5.3.3 A student who is required to re-submit thesis, and who fails to satisfy the examiners even after re-submission shall be discontinued.

SBSPh 5.3.4 A student who fails to make the required corrections and/or to re-submit the thesis shall be discontinued.

SBSPh 5.4.0 Deregistration

SBSPh 5.4.1 A student who has registered for PhD and does not show progress on the recommendation of the supervisors in consultation with the chairman of the department shall be assumed to have deserted the degree course and shall be deregistered forthwith.

SBSPh 5.5.0 Reinstatement

SBSPh 5.5.1 A student who has been deregistered and who within three months of being notified of deregistration shows good cause for the perceived failure may be re-admitted with approval of senate.

SBSPh 5.5.2 A student who has been discontinued and who within three months of being notified of the discontinuation shows good cause for the perceived failure may with approval by the Senate be re-admitted.

SBSPh 5.6.0: Appointment, termination and/or replacement of supervisor(s)

SBSPh 5.6.1 Each student will be required to have at least two university supervisors.

SBSPh 5.6.2 The Senate, acting on the recommendation of the School of Biomedical Sciences, shall appoint, terminate and/or replace the supervisor(s) of thesis as it may deem necessary.

SBSPh 5.7.0: Research and thesis

SBSPh 5.7.1 Every PhD student will select a thesis topic in their area of specialization within the subject area which represents originality, distinctness and contribution to new knowledge.

SBSPh 5.7.2 The Department, acting on the recommendation of the supervisors, may at its discretion extend the time for submission of a proposal for thesis research. The Board of Postgraduate Studies shall be notified of such extension.

SBSPh 5.7.3 Where applicable a PhD student will seek ethical approval from a recognized institution.

SBSPh 5.8.0: Submission of thesis

SBSPh 5.8.1 A candidate who intends to submit a thesis shall give notice in writing with an abstract of the work to the Director, Board of Postgraduate Studies, at least three months before the intended date of submission with copies to the Dean of the School of Biomedical Sciences and the Chairpersons of the specific departments.

SBSPh 5.8.2 Every thesis submitted for examination shall be submitted in six (6) copies in loose binding, and must include a declaration by the candidate confirming that the thesis has not been submitted for a degree in any other institution, and that the contents of the thesis are the original work of the candidate.

Every thesis shall bear the signature of the supervisors indicating that the thesis has been submitted with knowledge of the supervisors.

SBSPh 5.8.3 The final version of the thesis (6 copies) in bound form after examination shall remain the property of the university.

SBSPh 5.8.4 A thesis submitted for PhD must reflect originality, distinctness and contribution to new knowledge. It must also include full bibliography of the materials used in its preparation whether published or otherwise, and it must also conform to the regulations for the submission of the thesis of Jomo Kenyatta University of Agriculture and Technology.

SBSPh 5.8.5 The Senate shall, on the recommendation of the School Board, appoint in respect of each candidate presenting a thesis, a Board of Examiners consisting of:

- Dean, School of Biomedical Sciences as Chairman
- An external examiner
- Two internal examiners one of whom must not have supervised the candidate, and
- Two other persons competent in the discipline related to the candidate's area of research, at least one who should be external to the department

The candidate shall be required to undergo an oral examination conducted by the Board of Examiners.

SBSPh 5.9.0: Appeal for reassessment

SBSPh 5.9.1 A student, who feels that any decision, made by the Senate regarding the result of a thesis examination, is unfair, may submit a written appeal to the Chairman of the Senate within one month from the date of notification of the result.

SBSPh 5.10.0 Award of the degree

SBSPh 5.10.1 On completion of examination of thesis, submitted by a candidate, the examiners shall make one of the following recommendations to the university Board of Postgraduate Studies.

- i. Award of the degree
- ii. Award of the degree subject to minor corrections being made within four months from the date of notification of the result: the supervisors shall certify that corrections have been made.
- iii. For major corrections, the thesis to be revised in accordance with the recommendations of the Board of Examiners and to be resubmitted to the supervisors within eight months from the date of notification of the result: the examiners shall then make one of the recommendations (i), (ii) or (v).
- iv. For the overhaul of thesis, the thesis to be revised in accordance with the recommendations of the Board of Examiners and to be resubmitted to the

supervisors within twelve months from the date of notification of the result: the examiners shall then make one of the recommendations (i), (ii) or (v).

- v. The degree is not awarded.

SBSPh 5.10.2 A student who undertakes thesis research and who even after resubmission fails to satisfy the Board of Examiners shall not be awarded the degree.

SBSPh 5.11.0 Fees

SBSPh 5.11.1 Notwithstanding any of the SBSPh 1.0 to 5.10 above, the registration of a student in the School of biomedical sciences, release of results and awarding of the degree shall be subject to the student fulfilling all the University Regulations concerning payment of fees and other monies due to the university.