



JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY
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THE REVISED FEE PAYMENT POLICY

The aims of this policy are threefold: **to guide students, sponsors and stakeholders on a convenient fee payment plan; to ensure prompt and effective fee collection for quality service delivery; and to facilitate effective planning and utilization of University resources**

The policy recognizes that fees payment to the University by students and stakeholders is critical to effective and efficient service delivery. It facilitates prompt fee collection and ensures effective planning and development of the University. By giving clear guidelines to students, sponsors and stakeholders on a convenient fee payment mode, and striving to accommodate diverse needs of the students and the aspirations of the University and stakeholders, this policy guarantees value for money and quality service delivery to customers, as well as equity and equality in provision and access to University education.

FEES PAYMENT MODE: Fees is payable either per academic year(s) semester or trimester.

Full payment for an Academic Year(s)

Fees may be paid in full upfront for one academic year or more. All students who pay full fees for one academic year or more upfront shall be eligible to a 2.5% discount per academic year on tuition charges only.

Semester Payment

Fees shall be paid per semester. All fees shall be payable in full before the start of the semester. Payment per semester will not attract a discount.

Payment by Installments

In the event of inability to pay in full before the start of the semester, the student shall be allowed to pay by installments. Under this mode, payment shall be in two installments as follows:

- (a) **First installment** shall be paid within the first three (3) weeks after the start of the semester. This will include 50% of the tuition fees plus 100% of other applicable charges*. Those accommodated by the university shall pay 100% of the boarding charges upfront. A student who will not have paid the said fees by the end of the 4th week of the semester shall be required to take academic leave. Such a student will have to pay full tuition fees and other applicable charges for the semester afresh upon readmission.
- (b) **Second installment** of 50% tuition fees must be paid in full by the eighth (8th) week of the semester. Failure to clear full fees by the eighth week, a student shall be required to take academic leave. Such a student will have to pay full tuition fees and other applicable charges for the semester afresh upon readmission.

Eligibility to sit for University examinations

The Registrar Academic Affairs office in consultation with the student finance office shall compile a list of bonafide students (students who are registered and have fully paid requisite fees for the semester) **by the eighth (8th) week of the semester**. Only bonafide students shall be eligible to sit for University examinations. The list of bonafide students shall be published by the Finance Officer and made available to the Deans/Directors/Chairmen of Departments, and these lists shall constitute the examination attendance lists, and shall be used for issuance of examination cards.

** The other applicable charges include examination, medical subscription, activity, registration, student's identification card, computer, internet, field/academic trips, attachment, library, students union and accommodation.*

For more details of the revised fee payment policy please visit the University website at www.jkuat.ac.ke.



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Setting Trends in Higher Education, Research and Innovation