



**JOMO KENYATTA UNIVERSITY
OF
AGRICULTURE AND TECHNOLOGY**

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Office of the Deputy Vice Chancellor
(Administration)

INTERNAL MEMO

FROM: DEPUTY VICE CHANCELLOR (ADMIN) **DATE:** 25TH MAY, 2015

TO: ALL MEMBERS OF STAFF **REF:** JKU/ADM/1D

**SUBJECT: SUBMISSION OF MARRIAGE CERTIFICATES TO HUMAN RESOUCE
DEPARTMENT**

We wish to draw your attention to the Marriage Act, 2014 sections;

Section 44 which states that *'the parties to a customary marriage shall notify the Registrar of such marriage within three months of completion of the relevant ceremonies or steps required to confer the status of marriage to the parties in the community concerned'*

Section 55 which states *'1) where the parties to a marriage under Part V have completed the necessary rituals for their union to be recognized as a marriage under the customary law of any of the parties both shall apply to the Registrar within six months of their marriage for a certificate and both shall appear in person before the Registrar to be issued with the certificate of marriage, 2) where the Registrar is satisfied that the parties to a marriage under part V have complied with the provisions of this Act, and the parties have appeared before him in person, the Registrar shall register the marriage and issue the parties with a certificate of marriage'*

It is noteworthy that while the law recognizes Customary, Christian, Hindu, Islamic and other forms of marriages, it also requires that the same be formalized by registration.

Effectively, new employees and newly married employees are with immediate effect expected to introduce their spouses to the University as dependants using certified copies of their marriage certificates.

Please note that staff whose spouses were accepted as dependents on the basis of affidavits are given six (6) months from the date of this circular to formalize their marriage by submitting certified copies of their respective Marriage Certificates failure to which the spouses will be deregistered.


**PROF. VICTORIA WAMBUI NGUMI, PhD.,
DEPUTY VICE CHANCELLOR, ADMINISTRATION**

Copy to: - Vice Chancellor
 - All Deputy Vice Chancellors