JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY
MOMBASA CAMPUS

PROFESSIONAL COURSES PROGRAMME, REQUIREMENTS AND FEES
STRUCTURE
KASNEB PROFESSIONAL COURSES

Certified Public Accountants (CPA)

Certified Public Accountants are skilled and competent professional accountants, auditors, finance managers, tax consultants and practitioners both in public and private sectors.

PART I

Section 1

Paper No:
CA11 Financial Accounting
CA12 Commercial Law
CA13 Entrepreneurship and Communication

Section 2

Paper No:
CA21 Economics
CA22 Management Accounting
CA23 Public Finance and Taxation

PART II

Section 3

Paper No:
CA31 Company Law
CA32 Financial Management
CA33 Financial Reporting

Section 4

Paper No:
CA41 Auditing and Assurance
CA42 Management Information Systems
CA43 Quantitative Analysis

PART III

Section 5

Paper No:
CA51 Strategy, Governance and Ethics
CA52 Advanced Management Accounting
CA53 Advanced Financial Management  
Section 6
Paper No:
CA61 Advanced Public Finance and Taxation
CA62 Advanced Auditing and Assurance
CA63 Advanced Financial Reporting

Certified Secretaries (CS)
Certified Secretaries are expert practitioners in governance, governance audits and compliance, corporate secretarial practice, corporate law, consultancy and business management and administration

PART I
Section 1
Paper No:
CS11 Organizational Behavior
CS12 Commercial Law
CS13 Business Communication

Section 2
Paper No:
CS21 Economics
CS22 Principles of Accounting
CS23 Public Finance and Taxation

PART II
Section 3
Paper No:
CS31 Company Law
CS32 Financial Management
CS33 Principles and Practice of Management

Section 4
Paper No:
CS41 Corporate Secretarial Practice
CS42 Management Information Systems
CS43 Law and Procedure of Meetings

PART III
Section 5
Paper No:
CS51 Human Resource Management
CS52 Financial Markets Law
CS53 Governance and Ethics

Section 6
Paper No:
CS61 Strategic Management
CS62 Public Policy and Administration
CS63 Governance and Secretarial Audit

Certified Information Communication Technologists (CICT)
Certified Information Communication Technologists are skilled and competent system developers and programmers, network administrators, system engineers, ICT consultants and practitioners.

PART I
Section 1
Paper No:
CT11 Introduction to Computing
CT12 Computer Applications - Practical
CT13 Entrepreneurship and Communication

Section 2
Paper No:
CT21 Operating Systems - Practical
CT22 Principles of Accounting
CT23 Computer Support and Maintenance

PART II
Section 3
Paper No:
CT31 Database Systems
CT32 Systems Analysis and Design
ICT Project

ICT candidates are required to undertake an ICT project after successfully completing the above 18 papers. The project must commence within 12 months after completing the papers.

Certified Credit professional (CCP)

Certified Credit Professionals are skilled and competent top level managers, practitioners and consultants in the rapidly developing field of credit management.

PART I

Section 1

Paper No:
CP11: Credit Management
CP12: Commercial Law
CP13: Entrepreneurship and Communication

Section 2

Paper No:
CP21: Economics
CP22: Principles of Accounting
CP23: Public Finance and Taxation

PART II
Section 3
Paper No:
CP31: Company Law
CP32: Financial Management
CP33: Marketing and Public Relations

Section 4
Paper No:
CP41: Law Governing Credit Practice
CP42: Management Information Systems
CP43: Quantitative Analysis

PART III
Section 5
Paper No:
CP51: Strategy, Governance and Ethics
CP52: Banking Law and Practice
CP53: Credit Management in the Financial Sector

Section 6
Paper No:
CP61: Debt recovery
CP62: Corporate lending
CP63: Credit Practice

Certified Investment and Financial Analyst (CIFA)
Certified Investment and Financial Analysts are experts in financial analysis, investments and securities, portfolio management, pension’s management, investment banking among other related areas.

PART I
Section 1
Paper No:
CF11 Financial Accounting
CF12 Financial Mathematics
CF13 Entrepreneurship and Communication

Section 2
Paper No:
CF21 Economics
CF22 Financial Institutions and Markets
CF23 Public Finance and Taxation

PART II
Section 3
Paper No:
CF31 Regulation of Financial Markets
CF32 Corporate Finance
CF33 Financial Statements Analysis

Section 4
Paper No:
CF41 Equity Investments Analysis
CF42 Portfolio Management
CF43 Quantitative Analysis

PART III
Section 5
Paper No:
CF51 Strategy, Governance and Ethics
CF52 Fixed Income Investments Analysis
CF53 Alternative Investments Analysis

Section 6
Paper No:
CF61 Advanced Portfolio Management
CF62 International Finance
CF63 Derivatives Analysis
Certified Investment and Financial Analysts are experts in financial analysis, investments and securities, portfolio management, pension’s management, investment banking among other related areas.

**ENTRY REQUIREMENTS FOR KASNEB PROFESSIONAL COURSES**

A person seeking to be registered as a student for any of the professional examinations must show evidence of being a holder of one of the following minimum qualifications:

- Kenya Certificate of Secondary Education (KCSE) examination with an aggregate average of at least grade C+ (C plus) or its equivalent.
- Kenya Advanced Certificate of Education (KACE) with at least TWO Principal passes provided that the applicant has credits in Mathematics and English at Kenya Certificate of Education (KCE) level or equivalent qualifications.
- KASNEB technician, diploma or professional examination certificate.
- A degree from a recognized university.
- International General Certificate of Secondary Education (IGCSE) examination grade C in 6 papers with C in both English and Mathematics.
- Such other certificates or diplomas as may be approved by KASNEB.

**JKUAT TUITION FEES (CPA, CS, CICT, CCP,CIFA)**

*Note:* Jomo Kenyatta University of Agriculture and Technology will only provide exclusive tuition services for KASNEB professional courses at the rates provided in table 1.1 below.

Students will have to register with KASNEB as per the rates in table 1.2.

Registration fees and tuition fees for Jomo Kenyatta University of Agriculture and Technology should be deposited to Kenya Commercial Bank Account Number 1107586933

Application forms for JKUAT Mombasa CBD registration can be downloaded from JKUAT Mombasa CBD website: [http://www.jkuat.ac.ke/centres/mombasa/](http://www.jkuat.ac.ke/centres/mombasa/)

**Table 1.1**

<table>
<thead>
<tr>
<th>Course</th>
<th>Reg. Fee (Once)</th>
<th>Student ID (Once)</th>
<th>Fees Part I (6 units)</th>
<th>Fees Part II (6 units)</th>
<th>Fees Part III (6 units)</th>
<th>Project Fees</th>
<th>Tuition Fees (18 units)</th>
<th>Total Tuition Fees</th>
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<td>Ksh 7000 per unit @ 6 units= Ksh 42,000</td>
<td>Ksh 8000 per unit @ 6 units= Ksh 48000</td>
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<td>Ksh 126,000</td>
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<td>Course</td>
<td>Reg. Fee Yearly</td>
<td>Annual Reg. renewal</td>
<td>Part I Exam Fees</td>
<td>Part II Exam Fees</td>
<td>Part III Exam Fees</td>
<td>ICT Project Fees</td>
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<td>Ksh 8000 per unit @ 6 units= Ksh 48000</td>
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<td>Ksh 136,000</td>
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<td>0</td>
<td></td>
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<td>Ksh 126,000</td>
<td>Ksh 127,500</td>
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<tr>
<td>CIFA</td>
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<td>Ksh 500</td>
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<td></td>
<td>Ksh 126,000</td>
<td>Ksh 127,500</td>
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</tr>
</tbody>
</table>

**KASNEB REGISTRATION AND EXAMINATION FEES (CPA, CS, CICT, CCP, CIFA)**

**NOTE:** Admission into KASNEB membership and eligibility to undertake KASNEB exams is determined by KASNEB.

Registration as a student member is required for eligibility to sit for KASNEB exams as per the rates in table 1.2 below.

Examination registration is required in order to sit for the exams and the exam fees is as per the table below.

For more information on KASNEB registration and exams, kindly visit KASNEB website [https://kasneb.or.ke/](https://kasneb.or.ke/)

KASNEB application forms can be downloaded from the above website.

**Table 1.2**
KASNEB DIPLOMA COURSES

Accounting Technicians Diploma (ATD)
The Accounting Technicians Diploma qualification equips candidates with skills and competencies to work as middle level accountants providing technical support in accounting, auditing and taxation in both the public and private sectors.

Level I
Paper No:
AD11 Introduction to Financial Accounting
AD12 Principles of Business Law
AD13 Entrepreneurship and Communication
AD14 Information Communication Technology

Level II
Paper No:
AD21 Financial Accounting
AD22 Principles of Management
AD23 Business Mathematics and Statistics
AD24 Fundamentals of Finance

Level III
Paper No:
AD31 Principles of Economics
AD32 Fundamentals of Management Accounting
AD33  Principles of Public Finance and Taxation  
AD34  Auditing  

**Diploma in Information Communication Technology (DICT)**  
The Diploma in Information Communication Technology equips the candidates with the technical know-how and skills necessary to work in the dynamic ICT industry as technicians in systems development, systems programming, internet and networking, administration and maintenance.  

**Level I**  
Paper No:  
TD11  Introduction to Computing  
TD12  Computer Mathematics  
TD13  Entrepreneurship and Communication  
TD14  Computer Applications Practical I  

**Level II**  
Paper No:  
TD21  Computer Networking  
TD22  Internet Skills  
TD23  Computer Support and Maintenance  
TD24  Programming Concepts  

**Level III**  
Paper No:  
TD31  Principles of Web Development  
TD32  Foundations of Accounting  
TD33  Information Systems Project Skills  
TD34  Computer Applications Practical II  

**Diploma in Credit Management (DCM)**  
The Diploma in Credit Management graduates are competent and skilled to work as middle level credit managers and credit controllers in both financial and non-financial enterprises.  

**Level I**  
Paper No:  
CD11  Fundamentals of Credit Management  
CD12  Principles of Business Law
ENTRY REQUIREMENTS FOR KASNEB DIPLOMA COURSES

A person seeking to be registered as a student for any of the diploma examinations must show evidence of being a holder of one of the following minimum qualifications:

- Kenya Certificate of Secondary Education (KCSE) examination with an aggregate average of at least grade C- (C Minus) or equivalent qualifications.
- International General Certificate of Secondary Education (IGCSE) examination grade D.
- Any other KASNEB technician or diploma examination certificate.

JKUAT TUITION FEES (ATD, DICT AND DCM)

Note: Jomo Kenyatta University of Agriculture and Technology Mombasa Campus will only provide exclusive tuition services for KASNEB diploma courses at the rates provided in table 1.3 below.

Students will have to register with KASNEB as per the rates in table 1.4.

Registration fees and tuition fees for Jomo Kenyatta University of Agriculture and Technology should be deposited to Kenya Commercial Bank Account Number 1107586933

Application forms for JKWAT Mombasa CBD registration can be downloaded from JKWAT Mombasa CBD website: http://www.jkuat.ac.ke/centres/mombasa/

Table 1.3
<table>
<thead>
<tr>
<th>Course</th>
<th>Reg. Fee (Once)</th>
<th>Student ID (Once)</th>
<th>Level I (4 units)</th>
<th>Level II (4 units)</th>
<th>Level III (4 units)</th>
<th>Tuition Fees (12 units)</th>
<th>Total Tuition Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATD</td>
<td>Ksh 1,000</td>
<td>Ksh 500</td>
<td>Ksh 6000 per unit @ 4 units = Ksh 24,000</td>
<td>Ksh 6500 per unit @ 4 units = Ksh 26,000</td>
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<td>Ksh 78,000</td>
<td>Ksh 79,500</td>
</tr>
<tr>
<td>DICT</td>
<td>Ksh 1,000</td>
<td>Ksh 500</td>
<td>Ksh 6000 per unit @ 4 units = Ksh 24,000</td>
<td>Ksh 6500 per unit @ 4 units = Ksh 26,000</td>
<td>Ksh 7000 per unit @ 4 units = Ksh 28,000</td>
<td>Ksh 78,000</td>
<td>Ksh 79,500</td>
</tr>
<tr>
<td>DCM</td>
<td>Ksh 1,000</td>
<td>Ksh 500</td>
<td>Ksh 6000 per unit @ 4 units = Ksh 24,000</td>
<td>Ksh 6500 per unit @ 4 units = Ksh 26,000</td>
<td>Ksh 7000 per unit @ 4 units = Ksh 28,000</td>
<td>Ksh 78,000</td>
<td>Ksh 79,500</td>
</tr>
</tbody>
</table>

**KASNEB REGISTRATION AND EXAMINATION FEES (ATD, DICT, DCM)**

**NOTE:** Admission into KASNEB membership and eligibility to undertake KASNEB exams is determined by KASNEB.

Registration as a student member is required for eligibility to sit for KASNEB exams as per the rates in table 1.4 below.

Examination registration is required in order to sit for the exams and the exam fees is as per the table 1.4 below.

For more information on KASNEB registration and exams, kindly visit KASNEB website [https://kasneb.or.ke/](https://kasneb.or.ke/)

KASNEB application forms can be downloaded from the above website.

**Table 1.4**

<table>
<thead>
<tr>
<th>Course</th>
<th>Reg. Fee Yearly</th>
<th>Annual Reg. Renewal</th>
<th>Level I Exams</th>
<th>Level II Exams</th>
<th>Level III Exams</th>
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<td>ATD</td>
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<td>Ksh 4,500</td>
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<tr>
<td>DICT</td>
<td>Ksh 6,000</td>
<td>Ksh 1,600</td>
<td>Ksh 4,600</td>
<td>Ksh 4,500</td>
<td>Ksh 5,600</td>
</tr>
<tr>
<td>DCM</td>
<td>Ksh 6,000</td>
<td>Ksh 1,600</td>
<td>Ksh 4,000</td>
<td>Ksh 4,500</td>
<td>Ksh 5,000</td>
</tr>
</tbody>
</table>
KASNEB CERTIFICATE COURSES

Certificate in Accounting and Management Skills (CAMS)

KASNEB has introduced the Certificate in Accounting and Management Skills (CAMS) qualification following a comprehensive stakeholder engagement process which identified a critical gap in lower level accounting and management skills for the micro, small and medium enterprises sectors. In addition, holders of CAMS qualification will possess the competencies to provide basic accounting and management services to non-governmental organizations (NGOs) and public sector entities.

Progression and exemption

- Holders of the CAMS will be eligible to pursue either the ATD or DCM qualifications.
- Holders of the CAMS will be exempted in ATD/DCM Level I (four papers) as applicable.

Level I

Paper No:
CM11 Principles of Entrepreneurship and Management
CM12 Introduction to Law and Ethics
CM13 Fundamental ICT Skills
CM14 Fundamentals of Business Mathematics

Level II

Paper No:
CM21 Foundations of Accounting and Auditing
CM22 Elements of Public Finance and Administration
CM23 Principles of Marketing and Communication

ENTRY REQUIREMENTS FOR KASNEB CERTIFICATE COURSES

A person seeking to be registered as a student for Certificate in Accounting and Management Skills (CAMS) qualification must show evidence of being a holder of the following minimum qualifications:

- Kenya Certificate of Secondary Education (KCSE) examination with an aggregate average of at least grade D+ (D Plus) or its equivalent.
JKUAT TUITION FEES (CAMS)

Note: Jomo Kenyatta University of Agriculture and Technology Mombasa Campus will only provide exclusive tuition services for KASNEB certificate courses at the rates provided in table 1.5 below.

Students will have to register with KASNEB as per the rates in table 1.6.

Registration fees and tuition fees for Jomo Kenyatta University of Agriculture and Technology should be deposited to Kenya Commercial Bank Account Number 1107586933

Application forms for JKUAT Mombasa CBD registration can be downloaded from JKUAT Mombasa CBD website: http://www.jkuat.ac.ke/centres/mombasa/

Table 1.5

<table>
<thead>
<tr>
<th>Course</th>
<th>Reg. Fee (Once)</th>
<th>Student ID</th>
<th>Level 1 (4 units)</th>
<th>Level II (4 units)</th>
<th>Tuition Fees (7 units)</th>
<th>Total Tuition Fees</th>
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<tbody>
<tr>
<td>CAMS</td>
<td>Ksh 1,000</td>
<td>Ksh 500</td>
<td>Ksh 5000 per unit @ 4 units= Ksh 20,000</td>
<td>Ksh 5500 per unit @ 3 units= Ksh 16,500</td>
<td>Ksh 36,500</td>
<td>Ksh 38,000</td>
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KASNEB REGISTRATION AND EXAMINATION FEES (CAMS)

NOTE: Admission into KASNEB membership and eligibility to undertake KASNEB exams is determined by KASNEB.

Registration as a student member is required for eligibility to sit for KASNEB exams as per the rates in table 1.6 below.

Examination registration is required in order to sit for the exams and the exam fees is as per the table 1.6 below.

For more information on KASNEB registration and exams, kindly visit KASNEB website https://kasneb.or.ke/

KASNEB application forms can be downloaded from the above website.

Table 1.6

<table>
<thead>
<tr>
<th>Course</th>
<th>Reg.Fee Yearly</th>
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<th>Level I Exams</th>
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<tbody>
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<td>CAMS</td>
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KENYA INSTITUTE OF SUPPLIES MANAGEMENT PROFESSIONAL COURSES
(KISM)

Certified Procurement and Supply Professional of Kenya (CPSP-K)

PART I

PL1.01 Organizational Environment
PL1.02 Procurement of Goods, Services and works
PL1.03 Procurement Planning
PL1.04 Supply Chain Management Information Systems
PL1.05 Contract Law and Negotiation
PL1.06 Finance for Procurement

PART II

PL2.01 Supply Chain Management for SMEs
PL2.02 Procurement Costing and Budgeting
PL2.03 Procurement of Consultancy Services
PL2.04 Procurement Audit and Risk Management
PL2.05 Quantitative Techniques
PL2.06 Category Management

PART III

PL3.01 Sustainable Procurement
PL3.02 International Procurement
PL3.03 Logistics and inventory Management
PL3.04 Research in Procurement
PL3.05 Operations Management

PART IV

PL4.01 Procurement Governance
PL4.02 Strategic Supply Chain Management
PL4.03 Procurement Leadership
PL4.04 Project Management
PL4.05 Public Private Partnerships (PPPs)
PL4.06 Research Project in Procurement and Supply

ENTRY REQUIREMENTS
A person seeking to be registered as a student for the CPSP examination must show evidence of being a holder of one of the following qualifications:

1. Pass in APS (K), or
2. Degree from a recognized university, or
3. Kenya Certificate of Secondary Education (KCSE), mean grade of C+(plus) with minimum C+(plus) in English and in Mathematics, or
5. Equivalent qualifications as determined by Kenya Institute of Supplies Management (KISM).
6. Demonstrate knowledge and advice on mitigation of emerging issues in Supply Chain Management
7. Appreciate the legal aspects of Supply Chain Management
8. Apply appropriate decision-making tools in Supply Chain Management
9. Manage Procurement Projects
10. Apply research methodology principles, processes, theory, and models in organizational problem-solving.
11. Practice as a supply chain specialist/consultant.

ISSUING OF CERTIFICATE
A candidate will be issued a certificate for every Part completed successfully. The final professional certificate will be issued on completion of Part IV and Research Project in Procurement and Supply. A candidate earns the title Certified Procurement and Supply Professional of Kenya (CPSP-K) upon completion of the entire course.

ASSOCIATE IN PROCUREMENT AND SUPPLY OF KENYA (APS-K)
LEVEL I
AL1.1 Principles of Procurement and Supply
AL1.2 Supply Markets
AL1.3 Introduction to Business Law
AL1.4 Supply Chain Management
AL1.5 Entrepreneurship and Business Ethics
LEVEL II
AL2.1 Stores and Distribution
AL2.2 Procurement and Supply Relationships
AL2.3 Contract Administration
AL2.4 Quantitative Skills
AL2.5 Communication and Office Management

ENTRY REQUIREMENTS
A person seeking to be registered as a student for APS examination must show evidence of being a holder of one of the following qualifications:

(a). Kenya Certificate of Secondary Education (KCSE) examination with mean grade of C minus (C-), or

(b). Equivalent qualification as determined by Kenya Institute of Supplies Management (KISM)

ISSUING OF CERTIFICATE
A certificate will be issued once the candidate has completed Levels I and II successfully. The candidates earns the title Associate in Procurement and Supply of Kenya (APS-K) upon completion.

JKUAT TUITION FEES (CPSP-K AND APS-K)

Note: Jomo Kenyatta University of Agriculture and Technology Mombasa Campus will only provide exclusive tuition services for KISM professional courses at the rates provided in table 1.7 below

Students will have to register with KISM as per the rates in table 1.8.

Registration fees and tuition fees for Jomo Kenyatta University of Agriculture and Technology should be deposited to Kenya Commercial Bank Account Number 1107586933

Application forms for JKUAT Mombasa CBD registration can be downloaded from JKUAT Mombasa CBD website: http://www.jkuat.ac.ke/centres/mombasa/
Table 1.7

<table>
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<th>Course</th>
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<td>Student ID(Once)</td>
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<td>Part II(6 units)</td>
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**KISM REGISTRATION AND EXAMINATION FEES (CPSP-K AND APS-K)**

**NOTE:** Admission into **KISM** membership and eligibility to undertake **KISM** exams is determined by **KISM**.

Registration as a student member is required for eligibility to sit for **KISM** exams as per the rates in table 1.8 below.

Examination registration is required in order to sit for the exams and the exam fees is as per the table 1.8 below.

For more information on **KISM** registration and exams, kindly visit **KISM** website [http://kism.or.ke/](http://kism.or.ke/)

**KISM** application forms can be downloaded from the above website.
Table 1.8

<table>
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<tr>
<th>Course</th>
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<td>Annual Reg.Renewal</td>
<td>Ksh 1,500</td>
<td>Ksh,1,200</td>
</tr>
<tr>
<td>Part I Exams(per paper)</td>
<td>Ksh 2,500</td>
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<td>Part II Exams(per paper)</td>
<td>Ksh 3,500</td>
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<td>Part III Exams(per paper)</td>
<td>Ksh 4,000</td>
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<td>Part IV Exams(per paper)</td>
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<tr>
<td>Level II Exams(per paper)</td>
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<td>Ksh 3,200</td>
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</table>

CHARTERED INSTITUTE OF PROCUREMENT AND SUPPLY – (CIPS)

Certificate in Procurement and Supply Operations

<table>
<thead>
<tr>
<th>Procurement and supply principles</th>
<th>NC1</th>
<th>20</th>
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</thead>
<tbody>
<tr>
<td>Procurement and supply functions</td>
<td>NC2</td>
<td>20</td>
</tr>
<tr>
<td>Procurement and supply processes</td>
<td>NC3</td>
<td>20</td>
</tr>
<tr>
<td>Procurement and supply administration</td>
<td>NC4</td>
<td>20</td>
</tr>
<tr>
<td>Procurement and supply stakeholders</td>
<td>NC5</td>
<td>20</td>
</tr>
</tbody>
</table>

- Mean grade D and above in KCSE
- JKUAT tuition fee Ksh 5,000 per paper
- JKUAT registration and student ID Ksh 1,500

Advanced Certificate in Procurement and Supply Operations

| Procurement and supply environments | AC1 | 30 |

19
| Procurement and supply operations | AC2 | 30 |
| Procurement and supply workflow   | AC3 | 30 |
| Inventory and logistics operations| AC4 | 30 |
| Procurement and supply relationships| AC5 | 30 |

- Mean grade C and above in K.C.S.E or Certificate in Procurement and Supply Operations
- JKUAT tuition fee Ksh 5,500 per paper
- JKUAT registration and student ID Ksh 1,500

**Diploma in Procurement and Supply**

| Contexts of procurement and supply          | D1  | 50 |
| Business needs in procurement and supply   | D2  | 50 |
| Sourcing in procurement and supply         | D3  | 50 |
| Negotiating and contracting in procurement and supply | D4  | 50 |
| Managing contracts and relationships in procurement and supply | D5  | 50 |

- Degree/masters/ Advanced Certificate in Procurement and Supply Operations
- JKUAT tuition fee Ksh 6,000 per paper
- JKUAT registration and student ID Ksh 1,500
**Advanced Diploma in Procurement and Supply**

**Compulsory units**

<table>
<thead>
<tr>
<th>Unit Title</th>
<th>CIPS Reference</th>
<th>Guided Learning Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management in procurement and supply</td>
<td>AD1</td>
<td>50</td>
</tr>
<tr>
<td>Managing risks in supply chains</td>
<td>AD2</td>
<td>50</td>
</tr>
<tr>
<td>Improving the competitiveness of supply chains</td>
<td>AD3</td>
<td>50</td>
</tr>
</tbody>
</table>

**Optional units**

Please note only two out of the three optional units need to be completed by the member to successfully pass the course.

<table>
<thead>
<tr>
<th>Unit Title</th>
<th>CIPS Reference</th>
<th>Guided Learning Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category management in procurement and supply</td>
<td>AD4</td>
<td>50</td>
</tr>
<tr>
<td>Sustainability in supply chains</td>
<td>AD5</td>
<td>50</td>
</tr>
<tr>
<td>Operations management in supply chains</td>
<td>AD6</td>
<td>50</td>
</tr>
</tbody>
</table>

- Diploma in Procurement and Supply
- JKUAT tuition fee Ksh 7,000 per paper
- JKUAT registration and student ID Ksh 1,500
## Professional Diploma in Procurement and Supply

### Compulsory units

<table>
<thead>
<tr>
<th>Unit Title:</th>
<th>CIPS Reference</th>
<th>Guided Learning Hours:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leadership in procurement and supply</td>
<td>PD1</td>
<td>50</td>
</tr>
<tr>
<td>Corporate and business strategy</td>
<td>PD2</td>
<td>50</td>
</tr>
<tr>
<td>Strategic supply chain management</td>
<td>PD3</td>
<td>50</td>
</tr>
</tbody>
</table>

### Optional units

Please note only two out of the three optional units need to be completed by the member to successfully pass the course.

<table>
<thead>
<tr>
<th>Unit Title:</th>
<th>CIPS Reference</th>
<th>Guided Learning Hours:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supply chain diligence</td>
<td>PD4</td>
<td>50</td>
</tr>
<tr>
<td>Programme and project management</td>
<td>PD5</td>
<td>50</td>
</tr>
<tr>
<td>Legal aspects in procurement and supply</td>
<td>PD6</td>
<td>50</td>
</tr>
<tr>
<td>(UK)</td>
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</tr>
</tbody>
</table>

- Advanced Diploma in Procurement and Supply
- JKUAT tuition fee Ksh 8,000 per paper
- JKUAT registration and student ID Ksh 1,500

**NOTE:** Admission into CIPS membership and eligibility to undertake CIPS exams is determined by CIPS.
Registration as a student member is required for eligibility to sit for CIPS exams.

Examination registration is required in order to sit for the exams.

For more information on CIPS registration and exams, kindly visit CIPS website https://www.cips.org/

CIPS application forms can be downloaded from the above website.

INSTITUTE OF CHARTERED SHIPBROKERS – (ICS)

Certificate in Shipping Management
- Mean grade D and above in KCSE
- JUAT tuition fee Ksh 5,000 per paper
- JUAT registration and student ID Ksh 1,500

Foundation Diploma in Shipping Management
- Mean grade C and above in K.C.S.E
- JUAT tuition fee Ksh 5,500 per paper
- JUAT registration and student ID Ksh 1,500

Advance Diploma in Shipping Management
- Foundation Diploma in Shipping Management
- JUAT tuition fee Ksh 6,000 per paper
- JUAT registration and student ID Ksh 1,500

Professional Qualifying Examination
- Advanced Diploma in Shipping Management
- JUAT tuition fee Ksh 6,500 per paper
- JUAT registration and student ID Ksh 1,500

NOTE: Admission into ICS membership and eligibility to undertake ICS exams is determined by ICS.

Registration as a student member is required for eligibility to sit for ICS exams.

Examination registration is required in order to sit for the exams.
For more information on ICS registration and exams, kindly visit ICS website
https://www.ics.org.uk/

ICS application forms can be downloaded from the above website.